

**MINUTES OF THE CHILDREN AND YOUNG PEOPLE'S STRATEGIC PARTNERSHIP BOARD (HSP)  
TUESDAY, 3 FEBRUARY 2009**

**Present:** Councillor Lorna Reith (Chair), Ify Adenuga, Sue Baker (Vice-Chair), Barbara Breed, Yolande Burgess, Councillor Nilgun Canver, Councillor Dilek Dogus, Jan Doust, Judith Ellis, Belinda Evans, Dave Grant, Jennifer James, Janette Karklins, Peter Lewis, Melian Mansfield, Cenk Orhan, Penny Thompson, Claire Wright)

**In Attendance:** Xanthe Barker, Mary Connolly, Helena Pugh, Eve Pelekanos, Christine Piscina.

<b>MINUTE NO.</b>	<b>SUBJECT/DECISION</b>	<b>ACTION BY</b>
<b>OBCB66.</b>	<p><b>APOLOGIES</b></p> <p>Apologies for absence were received from the following:</p> <p>Graham Badman Tracey Baldwin -represented by Penny Thompson Christine Cocker Dr Pam Constantinides Jean Croot Melanie Danan Jane Elias -Judith Ellis substituted Paul Head -Jane O'Neil substituted Councillor Claire Kober Jane Lithgow Dr Ita O'Donovan Claire Panniker - Claire Wright substituted Jim Shepley Margaret Sumner David Sloman - Claire Wright substituted</p>	
<b>OBCB67.</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>No declarations of interest were made.</p>	
<b>OBCB68.</b>	<p><b>MINUTES</b></p> <p>The Board was advised that the model for governance, consultation and participation was currently being reviewed with a view to forming a new Children's Trust Board.</p> <p>As part of the review the Board's Terms of Reference and those of other relevant bodies were being examined to ensure that they were fit for purpose and that there were no areas of duplication.</p> <p>It was confirmed that once the review was complete the Board would receive the proposed Terms of Reference for the Children's Trust Board. In the meantime the Chair would welcome any comments or suggestions from Board members.</p>	

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	<p>It was noted that a report, requested at the previous meeting, in relation to the mapping and monitoring of areas outside the remit of existing LAA monitoring processes, had not been submitted to this meeting as there were implications arising from the review currently being undertaken. Once this had been completed the Board would receive a report on this.</p> <p>In response to a query, the Board was advised that the full Child Poverty Strategy document had been circulated with the minutes of the previous meeting.</p> <p><b>RESOLVED:</b></p> <p>That the minutes of the meeting held on 15 December 2008 be confirmed as a correct record.</p>	
<p><b>OBCB69.</b></p>	<p><b>URGENT BUSINESS</b></p> <p>No items of Urgent Business were received.</p>	
<p><b>OBCB70.</b></p>	<p><b>COMPREHENSIVE AREA ASSESSMENT BRIEFING</b></p> <p>The Board received a presentation on the forthcoming Comprehensive Area Assessment (CAA).</p> <p>An overview was given of the scope of the CAA and it was noted that this was comprised of two key strands:</p> <p><u>Area Assessment</u></p> <p>This strand would consider how effectively local public services delivered local priorities, economic prospects, community safety and potential for future improvement.</p> <p><u>Organisational Assessment</u></p> <p>The second strand would consider the use of resources and performance management and how the Council delivered value for money through the combined use of resources and performance management.</p> <p>It was noted that Partners would be inspected by their own inspection regimes and that these would liaise with the Audit Commission.</p> <p>In assessing this four key themes would be considered:</p> <ul style="list-style-type: none"> <li>• Management of finances</li> <li>• Governing business</li> <li>• Managing resources</li> <li>• Managing performance</li> </ul>	

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In terms of the Area Assessment the following key areas would be focussed upon:

- How well do local priorities express community needs and aspirations?
- How well are the outcomes and improvements needed being delivered?
- What are the prospects for future improvements?

It was noted that the Local Authority would be required to produce and publish an Annual Summary, which would include an overview of key priorities, overall successes, challenges and future prospects. It was envisaged that these would form a tool for members of the public wanting to obtain an overview of the Borough.

In addition to this a system of red and green flags would be used to indicate areas where arrangements were considered inadequate to deliver improvement or where exceptional or innovative practice was demonstrated.

The Board was advised that that the CAA would take a more holistic approach to assessing performance and would gather evidence over the course of a year rather than focussing on a limited period.

In terms of specific arrangements for Children's Services, it was noted that Ofsted was developing proposals to meet CAA requirements, which included:

- A three year rolling programme of inspection for all Looked After Children and Safeguarding (including Annual Inspections and unannounced Visits)
- Annual self evaluation
- Performance profiling

The results of these measures would be reported on a quarterly basis by Ofsted and published on its website. The results would also inform the Area and Organisational assessments that would report in November 2009.

In response to a query, regarding the publication of the CAA report, the Board was advised that once this had been circulated to the Chief Executive and appropriate Lead Members, it would be published on the Audit Commission's website.

With respect to the use of flags, which would indicate where arrangements were inadequate to deliver improvement or to highlight exceptional or innovative practice, the Board was advised that these would only be used in these circumstances. Consequently there may be Assessments that consisted solely of a narrative.

It was noted that as part of the Organisational Assessment undertaken

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	<p>of the Metropolitan Police, performance in Haringey would be assessed in comparison with other areas, which were deemed to share similar characteristics. However, areas that Haringey had been grouped with meant that the comparisons drawn were likely to be unfavourable.</p> <p>The Board was advised that the HSP Performance Management Group (PMG) had considered the role of the Voluntary Sector in achieving a good CAA report. In addition to this any Voluntary Sector groups providing services under contract to the Partnership would be considered as part of the inspection process.</p> <p><b>RESOLVED:</b></p> <p>That the presentation be noted.</p>	
<p><b>OBCB71.</b></p>	<p><b>CHILD PROTECTION IN HARINGEY: JOINT AREA REVIEW ACTION PLAN PROGRESS REPORT</b></p> <p>The Board received a report setting out progress that had been made in producing the Joint Area Review (JAR) Action Plan since its meeting in December.</p> <p>The Action Plan had been developed by officers from across the Council and Partner organisations and was intended to deliver a change programme that would serve two functions: addressing the issues raised within the JAR report and then, beyond this, the work required to become an exemplar of good practice.</p> <p>The Plan was currently organised thematically and set out the actions to be taken by theme. Within this the role of the HSP, the C&amp;YPSPB and the new Children's Trust Board, were touched on and this would be expanded upon in the fuller document. Another key issue for the Plan was developing 'reflective' practice and ensuring that there were the mechanisms and forums in place for staff to do this effectively.</p> <p>Concerns were raised that the document presented was not sufficient in detail to allow members of the Board to comment on its content. Particular concern was raised that it was not clear whether concerns, previously raised by the Board, around how areas of overlap covered by the different plans would be monitored.</p> <p>It was noted that several members of the Board had been part of the group responsible for producing the Action Plan. The Board was advised that the process had been inclusive and engaging and that there had been a strong commitment to involving partners.</p> <p>It had not been possible to present the Board with the full working document prior to discussion with the Department for Children, Families and Education (DCFE). There was agreement that the Board should be sent the full version of the Action Plan on 9 February.</p>	<p>P. Lewis/ P. Walker</p>

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	<p>The Action Plan would be considered by the Council's Overview and Scrutiny Committee on 17 February and the Council's Cabinet on 24 February, prior to being submitted to the Secretary of State for approval at the end of February.</p> <p>The Board was advised that the Cabinet Member for Children and Young People and the Director of Children's Services were due to meet with the Secretary of State to discuss progress in implementing the changes recommended in the JAR report. This would form the first of a series of monthly meetings between the Local Authority and the Government Department.</p> <p>In response to a query, the Board was advised the role and responsibilities of Councillors as Corporate Parents were addressed within the full document. In terms of gauging Member's views the Chair had fed these into the process.</p> <p>It was noted that there had been recent reports in the press suggesting that Haringey was experiencing difficulty in recruiting Social Workers. The Board was advised that this was not particular to Haringey and that there was provision within the JAR Action Plan to address this. It was suggested that a measure of the Plans success should be whether staff were attracted to Haringey as a place to work.</p> <p>The Chair requested that once the full document had been circulated representatives from the Voluntary Sector should advise if there were any further areas where their input would be valuable.</p> <p><b>RESOLVED:</b></p> <ul style="list-style-type: none"> <li>i. That the report be noted.</li> <li>ii. That members of the Board should receive the full document on the 9 February and feed in any comments as soon as possible.</li> </ul>	<p>P. Lewis/ P. Walker</p>
<p><b>OBCB72.</b></p>	<p><b>CHILDREN AND YOUNG PEOPLE'S STRATEGIC PARTNERSHIP BOARD: RISK REGISTER</b></p> <p>The Board received a report proposing a draft Risk Register, which was required as part of the Risk Management Strategy adopted by the HSP, in July 2008.</p> <p>The Risk Register assessed the risks attached to achieving Local Area Agreement (LAA) targets within the Boards responsibility. It was noted that the CYPSP Advisory Board had taken the lead in developing the Register during discussion with the Council's Head of Audit and Risk Management. Subsequently the document had been amended to make reference to the JAR.</p> <p>It was noted that the Register would need to be updated on a regular basis. As the JAR Action Plan was produced further updates would be</p>	

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	<p>included as necessary.</p> <p>The Chair noted that there were areas within the document where no controller or risk owner was identified. It was confirmed that individuals responsible for these areas would be identified and that the completed document would be circulated to members of the Board.</p> <p>It was suggested that NI 56, in relation to Childhood Obesity, should be amended to include 'a lack of providers' and 'more attractive, less healthy alternative activities' as risks to achieving this target.</p> <p><b>RESOLVED:</b></p> <p>That, subject to the amendments set out below, the Risk Register proposed be adopted.</p> <ul style="list-style-type: none"> <li>i. Individuals should be identified where no controller or risk owner was currently identified.</li> <li>ii. In relation to NI 56 'a lack of providers' and 'more attractive, less healthy activities' should be included as risks to achieving this target.</li> </ul>	<p>P. Lewis / P. Walker</p> <p>P. Lewis / P. Walker</p> <p>P. Lewis / P. Walker</p>
<p><b>OBCB73.</b></p>	<p><b>HARINGEY INTEGRATED YOUTH SUPPORT SERVICES AND TARGETED YOUTH SUPPORT STRATEGY IMPLEMENTATION PLAN</b></p> <p>The Board received a report presenting the Haringey Integrated Youth Support Strategy (HIYSS) Implementation Plan, which had been formulated by a Working Group consisting of members from across the Partnership. The Implementation Plan underpinned the delivery of the HIYSS and this would be supported by each Partners organisation's annual Service Plans.</p> <p>A consultation exercise had been undertaken by the Council's Corporate Consultation team, which had included consultation with children and young people and included three objectives:</p> <ul style="list-style-type: none"> <li>• To determine what young people and stakeholders thought of the current provision</li> <li>• To determine what improvements children and young people would like to see made</li> <li>• To develop a Strategy, Implementation Plan and targeted support that was supported by children and stakeholders</li> </ul> <p>Concern was raised that the document did not set out explicitly the commitment and actions being taken to support children and young people from Black and Ethnic Minority (BME) communities. There was agreement that this should be strengthened and that specific reference should be made to the types of support offered.</p>	<p>P. Lewis / J. Karklins</p>

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	<p>It was suggested that reference should be made to the recent expansion of Youth Services, which had enabled activities for young people to be run seven days a week. There was also agreement that there should be further reference to misuse of drugs and alcohol and the effect upon children of parents who abused these substances.</p> <p>The Board was advised that the estimate in relation to the number of young people that would be equipped with skills to assist in delivering the Olympic Games had been calculated on the basis that a quarter of the young people within the appropriate age group would have contact with the Service.</p> <p>The Chair requested that reference should be made to the type of skills that young people participating in this initiative would be equipped with in order to illustrate that these would be useful in a wider context.</p> <p>In terms of monitoring progress in relation to the Implementation Plan it was proposed that a working group should be constituted to fulfil this function. Once the review of the model for governance, consultation and participation had been completed the changes arising from this would need to be reflected within the Implementation Plan.</p> <p>It was noted that the array of Action Plans relating to Children and Young People's Services would need to be drawn together and reviewed to ensure that they were aligned and that there were no areas of duplication. There was agreement that these should also be referenced appropriately and listed within the Implementation Plan.</p> <p>The Board was advised that the new Children and Young People's Plan (C&amp;YPP) would act as the over arching link that would draw all of these together.</p> <p><b>RESOLVED:</b></p> <p>That, subject to the incorporation of the points raised above, the Implementation Plan be approved.</p>	<p>P. Lewis / J. Karklins</p> <p>P. Lewis / J. Karklins</p> <p>P. Lewis / J. Karklins</p> <p>P. Lewis / J. Karklins</p>
<p><b>OBCB74.</b></p>	<p><b>CONSULTATION AND TIMELINE FOR THE PREPARATION OF THE CHILDREN AND YOUNG PEOPLE'S PLAN 2009-20</b></p> <p>The Board considered a report setting out a proposed timeline and actions in preparation for the new Children and Young People's Plan (CYPP) for 2009-20. The CYPP would form the defining statement for the Children's Trust Board and would incorporate the measures set out in the JAR Action Plan.</p> <p>The Board was reminded that the current CYPP had originally been due to conclude in March 2009. However, it was proposed that this should be extended until September in order to allow sufficient time for the new plan to be consulted upon. This would also allow time for guidance that had recently been received from the DCSF to be reflected in the</p>	

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	<p>document.</p> <p>It was noted that consultation in relation to the new Plan had commenced during Summer/Autumn 2008. As part of the consultation process a '2020 Vision Day' had been held to determine what the Plan should aim to achieve over the eleven years.</p> <p>It was confirmed that there would a strong focus on engaging with children and young people and that this would be reflected within the Plan.</p> <p>In response to a query, the Board was advised that the Plan would act as the overarching Plan for services for children and young people and would encompass all of the Strategies and Action Plans that sat beneath it.</p> <p>There was agreement that the new CYPP should include a brief statement setting out what had been achieved by the previous Plan.</p> <p>The Board discussed the membership of the proposed Working Group and there was a commitment from representatives across the partnership to put forward representatives to sit on the Group.</p> <p>It was noted that Great Ormond Street (GOSH) had formed a consultation and research toolkit to be used when consulting with children and young people and there was agreement that there should be discussion outside the meeting to see if this could be used by as part of the consultation in relation to the Plan.</p> <p><b>RESOLVED:</b></p> <ul style="list-style-type: none"> <li>i. That the proposed 2<sup>nd</sup> Stage Consultation Programme be approved.</li> <li>ii. That the proposed timeline and extension of the existing programme until September 2009, as outlined in the report, be approved.</li> <li>iii. That a Working Group should be established to develop the CYPP 2009-20.</li> <li>iv. That partners advise the Deputy Director SSI of their nominations to the Working Group tasked with developing the new CYPP as soon as possible.</li> </ul>	<p>J. Karklins</p> <p>All</p> <p>J. Karklins/ J. Ellis</p> <p>J. Karklins</p> <p>J. Karklins</p> <p>J. Karklins</p> <p>All</p>
<p><b>OBCB75.</b></p>	<p><b>PERFORMANCE MONITORING: THIRD QUARTER 2008/09</b></p> <p>The Board considered a report setting out performance against Local Area Agreement (LAA) targets during the Third Quarter of 2008/09.</p>	

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	<p>It was noted that information in relation to individual projects, funded from the Area Based Grant (ABG) had not been available when the report was being prepared. It was therefore proposed that a sub group should be established to look at the Third Quarter Performance information in relation to these.</p> <p>An overview was provided of the areas where performance was below target and it was noted that NHS Haringey had held a 'Turning the Curve' session to consider how performance against target N1 113, in relation to the prevalence of Chlamydia in under 20 year olds, could be improved.</p> <p>It was agreed that the report produced following this session should be circulated to the Board and that a presentation should be given by representatives from NHS Haringey at the next meeting setting out in detail how this was being addressed.</p> <p>There was agreement that, in addition to the information presented; future performance reports should identify the lead agency responsible for each target. It was also suggested that cross-cutting targets should be shown separately to targets solely within the Boards responsibility.</p> <p>Concern was raised that the Community Link Forum (CLF) was not being seen as the primary route for obtaining Voluntary and Community Sector expertise and knowledge to help achieve LAA targets. The Chair recognised the important role that the Sector had to play in achieving LAA targets and noted that the CLF should be included and consulted with appropriately.</p> <p>It was noted that an annual report was produced setting out performance in relation to the Key Stages in education and that this was considered in detail by the Council's Overview and Scrutiny Committee on an annual basis. There was agreement that the Board should receive an annual report highlighting any areas of concern or trends.</p> <p><b>RESOLVED:</b></p> <ul style="list-style-type: none"> <li>i. That the report be noted.</li> <li>ii. That a sub-group should be established to review the Area Based Grant Programme for 2009/11 and performance and that the sub-group's recommendations should be agreed by the Chair.</li> <li>iii. That the 'Turning the Curve' report referred to above should be circulated to Board members.</li> <li>iv. That future performance reports should identify lead partner responsible for delivering LAA targets.</li> <li>v. That the Board should review an annual overview of Key Stage results, setting out any areas of concern or developing trends.</li> </ul>	<p>P. Thompson</p> <p>P. Lewis/ P. Walker</p> <p>All to Note</p> <p>P. Lewis/ P. Walker</p> <p>P. Lewis/ P. Walker</p> <p>P. Thompson</p> <p>P. Lewis/ P. Walker</p> <p>P. Lewis/ P. Walker</p>
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<b>OBCB78.</b>	<p><b>ANY OTHER BUSINESS</b></p> <p>The Board was advised that the findings of the second Serious Case Review (SCR) would be published at the end of February.</p> <p>In response to a request to bring forward the start time of meetings there was a general consensus that this should remain at 6.30pm to enable Board members working during the day to attend.</p>	<p>All to Note</p> <p>All to Note</p>
<b>OBCB79.</b>	<p><b>SUGGESTED AGENDA ITEMS FOR FUTURE MEETINGS</b></p> <p>There was agreement that the items listed below should be considered at the next meeting:</p> <ul style="list-style-type: none"> <li>• Development of Children's Trust Board (including draft Terms of Reference)</li> <li>• Annual Safeguarding Report</li> <li>• Addressing NI 133 – Prevalence of Chlamydia in Under 20 Year Olds</li> <li>• Play Strategy</li> </ul> <p>It was also agreed that the Parent's Strategy should be considered a future meeting.</p>	
<b>OBCB80.</b>	<p><b>DATES OF FUTURE MEETINGS</b></p> <p>The draft meeting dates for 2009/10 were noted.</p>	<p>All to Note</p>

The meeting closed at 8.45pm.

COUNCILLOR LORNA REITH

Chair